



Wednesday, 23rd September 2026

Dear Parents and carers,

RE: Important Reminder: Parking and Site Safety

We would like to remind all parents and visitors of the importance of following the school's designated parking arrangements when entering and leaving the school site. We kindly ask that all vehicles are parked only in the designated areas and that access routes, entrances and areas required for the safe movement of pupils and vehicles are kept clear at all times.

We would also like to take this opportunity to emphasise the important role of our security and site staff. Their responsibility is to help maintain a safe and orderly environment for our pupils, parents, drivers, visitors and staff. As part of this responsibility, they may need to provide instructions regarding parking, traffic flow and access to the site.

We have recently received reports of occasions where members of the security and site team have been challenged or spoken to in an inappropriate manner while carrying out their duties. We would like to remind all parents that such conduct does not reflect the standards of behaviour and mutual respect expected within our school community.

We fully appreciate that parking arrangements and site procedures may occasionally cause inconvenience. However, all members of our site team are expected to be treated with courtesy and respect at all times. Parents and visitors are asked to follow the instructions provided by the security and site staff, whose primary responsibility is to support the safety of everyone on the school premises.

Should you have any concerns regarding the parking arrangements or the instructions provided by our site team, we ask that these are raised with the school through the appropriate channels rather than addressed directly with staff members carrying out their duties.

We appreciate your cooperation and continued support in helping us maintain a safe, respectful and well-organised environment for our entire school community.

With kind regards,

Capital School Bahrain