



Thursday, 20th August 2026

Dear Parents and Guardians,

Re: Important Medical Guidelines for Pupils

As part of our ongoing commitment to the health, safety, and wellbeing of our pupils, we would like to inform you about the medical procedures and documentation required for the new academic year.

For New Pupils:

A Pupil Health Information Form will be provided and must be completed in full and returned to the School Nursing Office. The form includes details regarding your child's medical history, allergies, and any current medications. If your child is taking any prescribed medication, please attach a copy of the doctor's prescription.

For Returning Pupils:

Parents are kindly requested to inform the School Nursing Office of any changes to their child's medical information. If there have been any updates, please complete and submit a new Pupil Health Information Form.

Please note that no medication, including over-the-counter medicines such as Paracetamol, will be administered to pupils unless the school has received a signed parental consent form.

If your child is required to bring medication to school, such as an inhaler, antibiotics, or other prescribed medication, it must be accompanied by a valid doctor's prescription and, where applicable, handed over to the School Nursing Office. Pupils are not permitted to carry or keep medication with them unless prior approval has been granted by the school for specific medical conditions.

We kindly appreciate your cooperation in following these procedures, as they help us provide a safe and healthy environment for all our pupils.

Thank you for your continued support.

Kind regards,
School Nursing Office