



Thursday 15th January 2026

Dear Parents,

Re: Lost and Found Items – Collection Week

We would like to inform you that we will be displaying all Lost and Found items by the primary reception area for one week to allow parents to check and collect any belongings.

Display Dates: 18th-22nd January 2026

Please note that any items not claimed after 22nd January 2026 will be donated to charity.

Thank you for your cooperation in helping us manage these items effectively.

Kind regards,

Capital School