



Monday, 05th January 2026

Dear Parents/Guardians,

Re: Important Reminders and Expectations for the New Term

As we begin the new term, we would like to kindly remind you of the importance of reinforcing the following school rules with your children. This helps ensure consistency and supports a positive, focused learning environment for all students.

Uniform:

Students are expected to wear the full school uniform at all times. We recognise that outdoor coats may be warmer during this season, and students may wish to wear additional layers when arriving at and leaving school. However, in line with our uniform policy, the wearing of non-school hoodies is not permitted and this aspect of the policy is being consistently enforced.

Capital School Hoodies and Jackets School jackets are available and encouraged. If you choose not to purchase a school jacket, a plain black jacket or jumper is acceptable, provided it has no large logos and no hood, as hoods are not permitted in school. Students also have the option to remain indoors in the canteen during break times if they prefer.

Footwear:

All footwear worn as part of the school uniform must be black. Trainers are acceptable for sports activities; however, football boots with studs are not permitted.

Makeup:

Makeup is not permitted for students. This includes foundation, eye makeup, nail polish, and any other cosmetic products.

Attendance and Punctuality:

Regular attendance and punctual arrival to school and to lessons are essential for your child's learning and academic progress. Missing lessons or arriving late can have a significant impact on both performance and classroom engagement. Please ensure your child arrives on time each day and attends all lessons unless there is a valid reason for absence.

**Mobile Phones:**

Students who bring mobile phones to school must hand them in immediately upon arrival at school each morning, in line with our mobile phone policy. Mobile phones should not be kept on students during the school day. If a mobile phone is found in a student's possession, it will be confiscated and dealt with in accordance with the school's mobile phone policy.

We appreciate your continued support in reinforcing these expectations at home. Your cooperation plays a vital role in maintaining a safe, respectful, and productive learning environment for all students.

Thank you for your attention and understanding.

Kind regards,

Yas Ali Abbas Ashoor

Lower School Counsellor

Jehad Shams

Upper School Counsellor